# CHBA-ER Event Code of Conduct



In order to participate in CHBA-ER events, all attendees, speakers, sponsors, and volunteers must agree to abide by this code of conduct ("Code of Conduct"). CHBA-ER reserves the exclusive and sole right to enforce its code of conduct.

## **Expected Behaviour**

In order to support an environment that builds community and positive connections, the following behaviours are expected of all participants in CHBA-ER events:

- Be present and participate actively.
- Be mindful of your surroundings and of your fellow participants.
- Act with respect towards everyone you encounter, including event and venue staff.
- Exercise consideration in your speech and actions.
- To support a participatory learning environment for everyone, be mindful of how much time you use (e.g. in discussions or Q&A sessions).
- Behave in accordance with professional standards (such as this Code of Conduct, your respective employer's policies, and applicable law).

### **Unacceptable Behavior**

Harassment, bullying, microaggressions, intimidation, and/or insinuations that are hurtful or interfere with any other attendee's experience or participation are unacceptable behaviours. Examples of unacceptable behaviour include but are not limited to the following:

- Demeaning, discriminatory, or harassing behaviour or speech, including but not limited to personal insults, sexist, racist, homophobic, transphobic, ageist or ableist language or any language that insults or demeans the characteristics of a person.
- Inappropriate physical contact: you must have someone's consent before touching them.
- Language that implies exclusion or derogation of a person on the basis of the person's immutable
  characteristic; for example, asking a participant where they are "really from"; assuming a person's spouse or
  partner is of the opposite gender; deliberately using the wrong pronoun to refer to an individual.
- Unwelcome sexual attention, including sexualized comments or jokes, inappropriate touching, groping, or sexual advances.
- Deliberate intimidation, stalking or following.
- Sustained disruption, including during talks and presentations.
- Displaying sexually explicit or violent material including in presented materials (e.g. slides, presentations, talks) or in informal settings or on personal devices (e.g. on your phone).
- Violence, threats of violence, or violent language directed against another person or group.
- Possession of dangerous or unauthorised materials such as explosives, firearms, weapons or similar items.
- Bullying includes repeated verbal abuse; verbal, non-verbal or physical conduct of a threatening, intimidating or humiliating nature; or the sabotage or undermining of a person's performance.
- Theft or inappropriate removal or possession of property.
- Use, distribution, sale, or transfer of illegal drugs.
- Any other illegal activity or forms of harassment not covered above.

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CHBA-ER reserves the right in its sole discretion, to determine what constitutes unacceptable behaviour and what actions it will take to address incidents that occur.

## **Consequences of Unacceptable Behavior**

<u>Unacceptable behaviour will not be tolerated at CHBA-ER events.</u> Anyone asked by a CHBA-ER staff member or affiliate to stop engaging in unacceptable behaviour is expected to comply immediately. If a participant engages in unacceptable behaviour or fails to comply with expected behaviour at any time during the sponsored event, CHBA-ER may take any action it deems appropriate, including but not limited to removing the participant from the event without a refund, banning them from attending future events, and informing their employer.

### What to do about Unacceptable Behavior

If you witness or are subjected to unacceptable behaviour or have any other concerns at a CHBA-ER event, notify a CHBA-ER staff member as soon as possible. If you have questions in advance of the event regarding the Code of Conduct or its implementation, please email Laura Bruno, CHBA-ER CEO, at <a href="mailto:lbruno@chbaedmonton.ca">lbruno@chbaedmonton.ca</a>.

#### Agreement

In line with and in consideration for my participation in a CHBA-ER event, I accept and will adhere to the Code of Conduct when participating in such an event. I understand that CHBA-ER may take any action it deems appropriate, including removing me from the event without a refund, should I fail to adhere to this Code of Conduct.