



MEMBERSHIP APPLICATION 2020

Please complete and return to the
Canadian Home Builders' Association – Edmonton Region

ATTENTION: Membership

accounting@chbaedmonton.ca

Main: 780-425-1020 Fax: 780-425-1031

150 Summerside Gate SW Edmonton, AB T6X 0P5

Becoming a member of the CHBA-ER gives you access to BILD Alberta and the CHBA National Association. With over 8500 company members nation-wide, and more than 450 in the Edmonton Region, you will be in great company!

One fee for representation at all levels – local, provincial, and national –you are a member of **all three associations**.

ANNUAL MEMBERSHIP DUES:

The Canadian Home Builders’ Association – Edmonton Region (CHBA-ER) annual membership year runs from September 1 to August 31. Dues are pro-rated over the year, the pro-rated fee chart is attached as Appendix A.

Builder Member - Single-family & Multi-family	Builder Member - Single-family & Multi-family (Second & Subsequent years)	Builder Member - Renovator	General Member
Local & National \$1150 + variable fees from BILD Alberta*	Local & National \$1150 + variable fees from BILD Alberta*	\$1650.00 + GST 48% - local 31% - provincial 21% - national	\$1650.00 + GST 48% - local 31% - provincial 21% - national

*BILD Alberta 2020 / 21 Fee Schedule		
Category	Starts / Lots Historic Average	Fee
General Member/Renovator	N/A	\$500
Builder/Developer 1	0	\$500
Builder/Developer 2	1-40	\$750
Builder/Developer 3	41-200	\$3,000
Builder/Developer 4	201-500	\$8,500
Builder/Developer 5	501+	\$15,000

- Builder** **Select One:** **Single Family** **Multi Family** **Renovator**
OR
 General

General Member Categories:

Your approved membership includes one FREE listing on the Association's website. Each additional listing is a one-time fee of **\$200.00 + GST**.

- Accounting
- Advertising
- Appliances
- Architectural Coordinators & Planning Services
- Audio-Visual Equipment & Services
- Banks, Finance & Mortgage
- Bathroom Accessories
- Brick, Tile & Stone
- Building Materials
- Cabinets: Kitchen & Bath
- Concrete Supplies & Services
- Consumer Research
- Countertops
- Decking, Supplies & Installations
- Developers
- Doors, Mouldings & Hardware
- Drafting & Graphic Design
- Drywall & Drywall Accessories
- Eavestroughs
- Electrical
- Energy Efficiency Systems
- Engineered Wood Products & Truss Systems
- Fencing
- Financial Planners
- Finishing Materials
- Fire Retardants
- Fireplaces, Stoves & Chimneys
- Flooring
- Foundation Repairs & Waterproofing
- Foundations, Pilings & Retaining Walls
- Framing
- Furnishings
- Garage Doors
- Government Agencies & Consumer Information
- Granite, Quartz, Marble
- Green Building
- Heating & Air Conditioning
- Home Automation & Electronics
- Industry Partners
- Insulation
- Insurance
- Interior Glass Products
- Land Surveyors
- Landscaping
- Lawyers/Legal
- Lot Grading & Excavation
- Lumber & Wood Products
- Masonry Products
- Municipalities
- Painting
- Photography
- Plumbing
- Post-Construction Clean-Up
- Professional Development & Training
- Property Management
- Real Estate Services
- Residential Grading
- Roofing Contractors & Supplies
- Safety Suppliers
- Security, Alarm & Fire Systems
- Siding
- Site Maintenance & Clean-Up
- Stairs & Railings
- Trenching
- Truss Systems
- Ventilation, Filtration & Air Quality
- Warranty Programs
- Waterproofing
- Water Treatment
- Weeping Tile
- Windows & Doors

COMPANY PROFILE:

Company Information:

Company Name: _____

Street Address: _____

City, Province: _____

Postal Code: _____

Mailing Address (If different from above): _____

Business Phone: () _____

Company Representative:

Name: (FIRST) _____ (LAST) _____

Title: _____

E-Mail: _____

Cell: _____

Principal/Owner: (If applicant is a partnership/corporation, please list partners/directors/shareholders)

<u>Name</u>	<u>Position/Title</u>	<u>Phone</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Reasons for joining CHBA-ER:

Company History: (Information is required in order to complete application.)

Business License #: _____

GST/Business # _____

Worker's Compensation # _____

Number of years in business: _____

Is your account with Corporate Registry current? Yes No

Have you previously owned a business? Yes No

If so, what was the name of that business? _____

Have you claimed bankruptcy in the last 5 years? Yes No

If so, what is the date of discharge? _____

Builders: What is your two to four-year lot/permit average: _____

Website:

Company Web URL: _____

Company E-mail: _____

NOTE: Portions of the information provided above will be utilized, as stated, on the Association's website, and in the annual Membership Directory, as well as for external advertising as appropriate.

Company Description:

(Required to present for Board Approval):

BUSINESS REFERENCES:

Three business references are required in order to complete the application.

Company	Reference Name	Phone	E-Mail
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

SPECIAL CONDITIONS FOR ACCEPTANCE OF MEMBERSHIP:

Membership in the Canadian Home Builders' Association – Edmonton Region is conditional upon honoring the Code of Ethics (Section 8) and the following conditions as applicable:

Builders

Single-Family and Multi-Family Builder applicants shall provide proof of membership in an approved third party consumer protection warranty program and must be an active member of that warranty program.

Name of Third Party Warranty Company and Membership Number:

Renovators

Renovator applicants are automatically enrolled in the RENOMARK™ Program, (consult fee structure on pg. 2), and must abide by the RENOMARK™ Code of Conduct.

RENOMARK™ Code of Conduct:

- 1) Be a member in good standing of the Canadian Home Builders' Association – Edmonton Region. Abide by the Canadian Home Builders' Association – Edmonton Region Code of Ethics.
- 2) Provide clients with a detailed, written contract/scope of work for all jobs.
- 3) Provide a minimum two (2) year warranty on work (excludes minor home repair).
- 4) Carry a minimum of \$2 million liability insurance.
- 5) Have coverage for workplace safety and employers' liability and/or work only with subcontractors who carry such coverage.
- 6) Carry all applicable business licenses and permits, as required.
- 7) Maintain a professional level of knowledge of current building codes, permit procedures, safety acts and technical skills through continuing education.
- 8) Maintain a safe and organized worksite.
- 9) Return phone calls within two (2) business days.

DECLARATION:

I state that all information contained on this application to be true and accurate and I authorize the Association to undertake investigative procedures to confirm the accuracy of such information including, but not limited to, a verification of the credit worthiness of the applicant and reference checks.

The CHBA – Edmonton Region reserves the right to reject any application for Membership in the Association or to defer consideration of an application. Should my application be rejected, I agree to fully indemnify the Association and its directors from any and all loss, cost, claims or damage of whatever kind and however arising as a result of such refusal of this application. Should this application be refused, the Membership fee shall be returned to the applicant without interest.

Information Disclosure Consent for All Membership Categories

It is the mandate of the Canadian Home Builders' Association at all levels, local, provincial and national, to provide information, promote Membership and foster communication, i.e. catalogues of Members, Internet information, new products and services, etc. The applicant hereby consents to the use of the information in this application for such purposes (banking and credit card information exempted) by all levels of the Canadian Home Builders' Association.

Company Name

Signature of Applicant:

Corporate Signing Officer

Position

Date

CODE OF ETHICS:

1. Members shall comply with the National Building Code of Canada as a minimum standard for construction and shall work toward its improvement in the interests of structural sufficiency, safety, and health.
2. Members shall plan their sites and homes to conform to the principles of good community planning.
3. Members shall deal justly with their employees, subcontractors, and suppliers.
4. Members shall deal honestly and fairly with their customers.
5. Members shall cooperate to extend the effectiveness of the Association by exchanging information and experience, and encourage research on materials and techniques in order to provide the best value for their customers.
6. Members shall uphold the principle of appropriate and adequate compensation for the services which they render.
7. Members shall avoid all conduct or practice detrimental to the house building industry, to the Association, to the good name or reputation of any of its Members, or to customers.
8. Members shall actively promote health and safety principles.
9. Members shall treat their competitors, including their property and ideas, with respect.

These responsibilities are freely and solemnly assumed as they form part of an obligation as Members of the Canadian Home Builders' Association. A comprehensive code of ethics provides the basis by which our Members are encouraged to conduct business.

I hereby acknowledge receipt of the Association's Code of Ethics, and I promise to operate my firm in accordance with the spirit and intent of the Code of Ethics.

I understand that violation of any portion of the Code of Ethics will be subject to disciplinary procedures as set out in the Code for Disciplinary Action.

Company Name

Signature of Applicant:

Corporate Signing Officer

Position

Date